

## Ideas to help you get a good response



- Prepare what you want to say



- Ask for what you want



- Tell the person the reason why you want it



- Thank the other person if they agree to what you want



- Make some changes to your idea if the person does not agree



- Thank the other person if they agree to the changes



- Ask the person to think of another suggestion if they are still not happy with yours



- If you do not like the person's suggestion, try and work together to come up with an idea that you both agree with



- Ask for more thinking time if necessary